

Position: Director, Program and Sector Services

Posting Date: July 29, 2015 **Start date:** October 13th, 2015*

Description:

Are you passionate about making a difference? Join the SafeCare BC team and have a positive impact on health care workers across the province! SafeCare BC is a non-profit health and safety association for BC's continuing care sector. Our mandate is to reduce injuries among continuing care workers by providing education, training, and resources across the province. As a rapidly evolving organization, SafeCare BC is looking for a driven, creative, and enthusiastic individual to develop, coordinate, and deliver a diverse range of workplace health and safety programs.

Responsibilities:

Drive the development and delivery of SafeCare BC programs, including:

- Working with SafeCare BC stakeholders to develop sector-specific programming
- Developing learning management systems
- Seeking partnership opportunities for program development and delivery
- Session facilitation and conference presentations
- Professional writing
- One-on-one and small group sector support services, including workplace health and safety:
 - Gap analyses
 - Program auditing
 - General consulting services
- Research and trend analysis

Qualifications:

- Recognized accreditation as an Occupational Health and Safety professional
- Sector advisory experience
- Demonstrated experience in program development and session facilitation
- Excellent client-centred focus
- Strong written and verbal communication skills
- Proficient in MS Office, PowerPoint, and Excel
- Demonstrated ability to meet operational and strategic goals

Reimbursement & Position Details: This is a full-time position with occasional travel and weekend work. A current Class 5 driver's licence and access to a reliable vehicle is required. SafeCare BC offers a competitive compensation package commensurate with experience, including a professional development allowance.

Applying:

In lieu of a coverletter, candidates are asked to submit a one-page essay on what they view to be the key workplace health and safety issues facing the continuing care sector and why. Interested candidates may submit their resumes and essays to info@safecarebc.ca, attention Jennifer Lyle.

*Note: Position start date is subject to Board approval.