

## HEALTHCARE SCHEDULER

Living Well Home Care is an Accredited Home Support agency providing safe, quality care to clients living on the North Shore.

We are currently seeking an EXPERIENCED Scheduler to join our team. This position will be a rotation with 1 (or potentially 2) other Schedulers. As our agency provides service 24 hours a day / 7 days a week, some shifts may fall on the weekend, statutory holidays and will require some after-hours on-call work.

All applicants must be a team player and creative thinker. Knowledge of basic medical terminology would be an asset.

This position involves the Scheduling of hundreds of clients with caregiving staff ensuring that not only availability is matched up but that we find the "right connection" between caregiver and client.

Living Well offers a competitive hourly rate, extended health and dental benefits after 3 months and a great culture to work in.

Please forward your resume by e-mail to <u>lene@livingwellhomecare.ca</u> or by fax to 604-904-3758 Att : Human Resources Manager. Only those applicants considered for an interview will be contacted. Only applicants with experience in healthcare and/or scheduling will be considered. No phone calls please.

Please visit our website at www.livingwellhomecare.ca