

Subject: Appointment and Termination of Staff

Original Approval: Sept 16, 1993 Amended: Sept 18, 2014

Issuing Authority: Chief Executive Officer

Effective Date: Sept 18, 2014

I. Probationary Period

a. A new employee will be on probation for a period of six months, during which time his/her suitability for continued employment will be judged.

b. After completion of this probationary period, the employee will maintain tenure with the Association subject to discharge for cause or termination due to reduction of staff.

2. Reduction of Staff

a. Should reduction of staff be necessary, the decision regarding employees to be affected will rest solely with the Chief Executive Officer.

3. Voluntary Resignation

a. Employees voluntarily resigning will not be entitled to severance pay.