Call for Speakers 2025
Important Dates and Requirements for Presenters

- **Proposal Submission Deadline: January 10th, 2025, by 11:59 PM PT**. Late submissions **will not be accepted.**

- **Notification of Acceptable:** Successful applications will be notified by **January 31st, 2025** if an abstract proposal is accepted.

- **Confirmation of Session Details:** All successful applicants must confirm their session description, title, and list of presenters with BCCPA by **Monday, February 3rd, 2025** to ensure inclusion in the conference program. Minor changes will be permitted until **Friday, May 2nd, 2025**. No changes will be accepted after that date.

- **Conference Registration:** If an abstract proposal is accepted, individuals agree to register for the conference and are responsible for their own travel costs. Conference speakers will be eligible for the discounted speaker rate of $750 each and will have access to all three days of the event. All speakers must be registered by **March 31st, 2025,** to receive this rate. Once the abstract is approved, you will receive further instructions on how to register.

- **Final Materials Submission:** Presenters must agree to submit all PowerPoint and multimedia files for their presentation to BCCPA by no later than **Monday, May 26th, 2025**. Once the abstract is approved, further instructions on how to submit materials will be provided.

- **Pre-Conference Meeting:** Presenters must agree to schedule a pre-meeting with BCCPA to review and discuss draft materials.

- Please note that due to the large number of presentations, we cannot guarantee that files submitted after the deadline will be uploaded to the laptops provided by the hotel AV team.