



May 25-27, 2014
Fairmont Chateau Whistler
Whistler, BC Canada

Exhibit space is limited REGISTER NOW
at www.bccare.ca to avoid disappointment!

About this event....

The BC Care Providers Association 37th annual conference is an educational event for residential & community care providers in BC.

Exhibiting at this event is an opportunity to showcase your products and/or services to this growing health care sector and network with delegates.

- Tradeshow EXCLUSIVE TO HEALTH CARE PROVIDERS
- Maximize your exposure to KEY DECISION MAKERS - the Owners & Administrators
- 1 BREAKFAST & 3 COFFEE BREAKS will be held in the Exhibit Area
- Registration includes two representatives per booth
- Meal tickets included
- Additional representatives can attend by paying a registration fee of \$525
- The exhibit cost is \$1800 for members and \$2500 for non-members (plus tax).
- To take advantage of the member rate, 2014/2015 Association dues are payable with your exhibit registration.

We look forward to seeing you in Whistler.

- 2014 Conference Planning Committee

Sponsorship

Enhance your profile at this event!

There are many sponsorship opportunities available for commercial members at this event.

If you are interested in information please contact the association office at 604 736 4233 x226 or email: info@bccare.ca we will be happy to forward you more information.

Exhibit Space Specification

As indicated on the floor plan, each exhibit space (8' x 10') comes complete with 8' high back walls, 3' high sidewalls, one duplex outlet per booth, one 2' x 6' table covered/skirted and two chairs.

Exhibit fee includes booth rental space, registration and all meals for TWO representatives. *(Additional representatives are welcome to attend by paying the required fee of \$525 pp).*

Installation & Tear-Down

Entrance/access to MacDonald Ballroom is via the loading dock located @ back of the hotel. Display installation/set-up inside the hall begins at 12:00 noon Sunday May 5th. All set-up must be complete prior to 7:00 am on Monday.

Display removal/tear-down is following coffee break on Tuesday, May 7th (approx 11:00 am). Be sure your representatives are available until 11:00 - no early tear down.

Security

The Exhibit Hall will be locked during non-exhibit hours. **Security is not provided.**

Assignment of Booths

Booths are assigned on a "first come - first served" basis. **Your payment must be received in order to secure a booth!**

Exhibit hall opens Monday at 7:30 am

Proposed peak exhibit times will be during breaks:

MONDAY May 26, 2014

10:00 am - 10:45 am Coffee Break
12:45 pm - 1:45 pm Lunch
2:45 pm - 3:30 pm Coffee Break

TUESDAY May 27, 2014

10:15 am - 11:00 am Coffee Break and Prize Draw

On-site check-in

Once the conference begins, only persons wearing the proper identification badges issued by the association will be permitted to enter the meeting or exhibit area.

Exhibitors are required to submit the names of all representatives attending the conference on the exhibit registration form. Identification badges will be prepared prior to the conference.

Badges/packages will be available for pickup at the Registration Desk *Sunday, May 25th from 12:00 noon* in the Frontenac Foyer (near the main lobby).

Hotel Accommodation

A special room rate at the Fairmont Chateau Whistler has been arranged for conference attendees and is available 3 days pre and post of the event. All rates are subject to prevailing taxes @ the time of occupancy.

Please make your reservations directly with the hotel by calling the in-house Reservations Department at **1-800-606-8244**. When making your reservations please advise that you are registering for the *BC Care Providers Association Conference* - group code "0514BCCA_001". Reservations can also be made online [\(click here\)](#). Rooms are subject to availability and will be processed on a first come, first reserved basis. **Room rates will only be reserved until April 24, 2014.**

Check-in time is 4 pm; check-out time is 11 am. All reservations require a guarantee with cash or credit card. Cancellations will only be accepted up to 72 hours prior to arrival.

Parking

Self-Parking is available at a special rate of \$23/night for our group - you must notify hotel upon your arrival that you are with BC Care Providers to obtain this rate. Valet parking is available at \$35/night. *(Rates subject to change)*

PLEASE ATTEND OUR **WELCOME RECEPTION**
SUNDAY May 25th @ 6:30 pm



Plan on arriving early to take part in one of our group activities – or perhaps some spring skiing, zip trekking or hiking? Whistler has something for everyone! www.whistler.com

Golf Tournament

A "TEXAS SCRAMBLE" 18 hole tournament
 FAIRMONT CHATEAU WHISTLER GOLF CLUB
 4612 Blackcomb Way, Whistler BC

Come join us for a fun round on the beautiful Chateau Course. Prizes and refreshments will follow at the clubhouse.

You will be entered into a draw to "Win a Wine Cellar" Don't forget to bring your bottle of wine to the course!

SUNDAY May 25, 2014 – 10 AM Shot-gun
Fee: \$150 + 1 bottle of wine!

Please be at course 45 minutes early.
Golf cart rental included

Whistler Village Lunch Tour!

Join us on Sunday to explore the eclectic culinary scene in Whistler – all new and interesting stops have been scheduled and we are looking forward to another fun afternoon!

Enjoy a delicious multi-course lunch while we will stroll from one interesting local food stop to another for each course.

Multiple amazing stops in one delightful and casual afternoon!

SUNDAY May 25, 2014 - 12:30 PM
Fee: \$75 per person

Meet at the BCCPA Registration Desk in the Frontenac Foyer at 12:15 pm

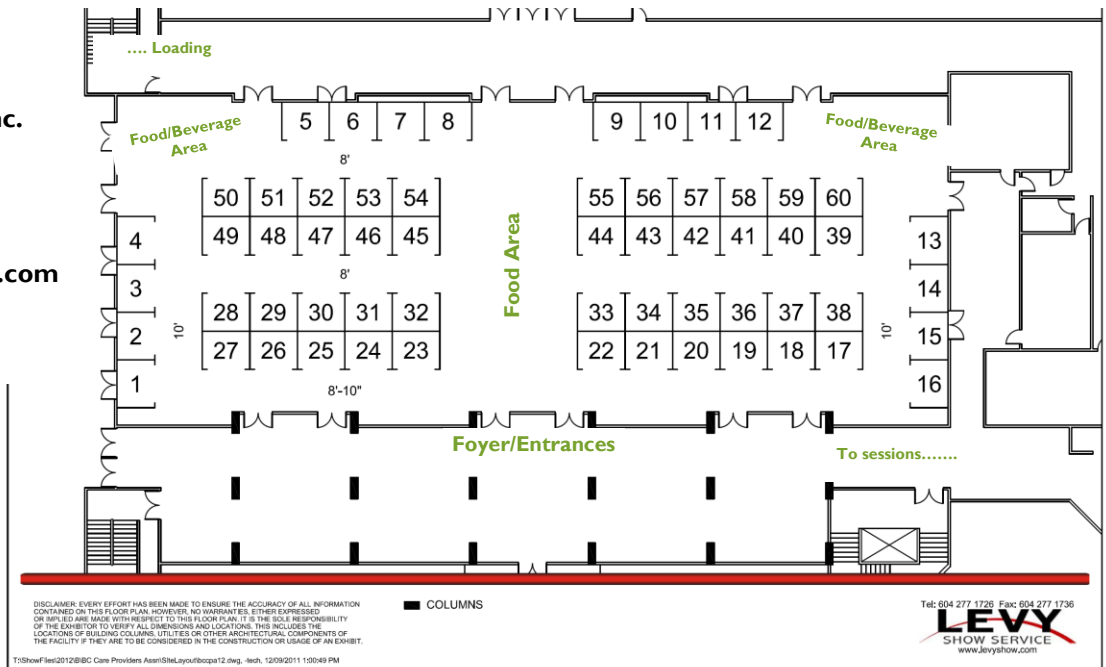
**** See registration form to sign-up for these group activities ***.*

Floorplan & Display Coordination

LEVY SHOW SERVICE INC. has been appointed our official display supplier. General freight services will be offered to each exhibitor at cost saving rates: order forms for special display rental requirements and storage will be forwarded with exhibit confirmation. *(All orders must be received fourteen (14) days prior to the conference).*

CONTACT:

Anita MacLeod
Levy Show Service Inc.
 12340 Horseshoe Way
 Richmond, BC V7A 4Z1
 T: 604 277 1726
 F: 604 277 1736
amacleod@levyshow.com



Rules and Regulations

Commercial Representative

A. In recognition of our exhibit hall participants, we have established a policy for commercial members, suppliers, representatives that do not wish to or are unable to exhibit, to attend as delegates. For commercial members who wish to attend as a delegate only (to attend sessions and special events) a special delegate registration fee of \$1400+tax per person applies.

B. Commercial representatives attending as sponsor and/or delegates who have not purchased an exhibit booth are prohibited from conducting business in the exhibit hall. Please respect the vendors who have purchased exhibit booths by networking outside of the exhibit hall space.

ALL EXHIBITORS MUST CONFORM TO THE FOLLOWING RULES & REGULATIONS:

1. "BC Care Providers" as used herein refers to the BC Care Providers Association and its employees and agents.

2. ADULTS ONLY - Please note that all events are restricted to "adult only" as alcohol is being served.

3. CONTRACT FOR SPACE - The request for space, the notice of acceptance and space assignment by BC Care Providers shall form a valid contract when duly authorized agents of both the exhibiting firm and BC Care Providers have affixed their signatures. No refund will be made for space that is not used or for space that is unused during any portion of the Conference hours. Should space remain unoccupied two (2) hours before the opening of the Conference, BC Care Providers may rent or use it for other purposes without obligation of refund.

4. ALLOTMENT OF SPACE - The allotment of space shall be at the discretion of BC Care Providers who reserves the right to reject or accept conditional applications at any time.

5. USE OF SPACE - The space contracted for is to be used solely for the Exhibitor whose name appears on the application and only for those products as listed on the Exhibit Space Application. The Exhibitor agrees the allotted space shall not be assigned, shared, subleased in whole or in part except by WRITTEN approval of BC Care Providers.

6. SPACE CANCELLATION - Upon acceptance of this application by BC Care Providers, it shall be a legally binding contract between the Exhibitor and BC Care Providers, providing that either party may cancel

this contract on condition that WRITTEN NOTICE of such cancellation is received by the remaining party on or before the schedule herein outlined:

60-45 days or more prior to the opening date of Conference: 80% of TOTAL

44-31 days prior to the opening date of Conference: 50% of TOTAL

30 days and less prior to the opening date of Conference: NO REFUND

Charges will apply uniformly and will apply whether or not the space is resold.

7. STAFFING OF EXHIBITS – Exhibits shall be manned by agents of the Exhibitor during all times when the exhibit area is officially open. Frequent or flagrant violations of this regulation can result in the Exhibitor being barred from participating at future conferences.

8. DAMAGE & LIABILITY - The Exhibitor is responsible for all damage caused by them to the exhibit facility, show property, or display equipment. Exhibitors are responsible for all damage caused to same from any cause whatsoever and shall become financially responsible to the Fairmont Chateau Whistler, BC Care Providers, and Levy Show Service Inc; Fairmont Chateau Whistler will take reasonable precautions to safeguard Exhibitor's property; however, BC Care Providers assumes no liability for loss or damage through any cause of goods, exhibits or other materials owned, rented or leased by the Exhibitor. The Exhibitor agrees to accept full responsibility for compliance with local, municipal and provincial fire, safety and health ordinances regarding the installation and operation of equipment. The Exhibitor shall indemnify the Fairmont Chateau Whistler, BC Care Providers, and/or Levy Show Service Inc against, and hold them harmless from any complaints, suits or liabilities resulting from negligence of the Exhibitor in connection with the Exhibitor's use of display space.

9. RESTRICTIONS - BC Care Providers reserves the right to restrict exhibits which because of noise, method of operation, creation of safety hazards or any other reason, become objectionable or otherwise distract from or are out of keeping with the character of the Conference as a whole. Booths must be manned at all times during official exhibit area hours. Booths must be maintained in a neat and orderly manner throughout the Conference. Displays/products must be contained in the booth space specifications. Preparation and/or serving of food or beverages of any kind without WRITTEN permission of the BC Care Providers Conference Committee is prohibited.

